

Decision Schedule

Meeting name	Cabinet
Meeting date	Wednesday, 11 December 2024
Date decisions published	Thursday, 12 December 2024

Item no.	Agenda item	Contact Officer	Decision	*Key/ Non Key	**Last date for call in
4	Matters Referred from Scrutiny Committee in accordance with Scrutiny Procedure Rules	Adam Green, Senior Democratic Services and Scrutiny Officer	Cabinet AGREED to have regard to Scrutiny Committee's feedback.	Non-Key	N/A
5	Corporate Performance and Progress Report for Quarter 2, 2024/25	Martin Guest, Policy and Communications Manager	Cabinet: NOTED the contents of the report and provide any observations or actions to the relevant officers accordingly.	Non-Key	N/A
6	Housing Asset Management Plan (Annual Refresh)	Christopher Flannery, Assistant Director for Housing Quality, Development and Landlord	Cabinet: 1) NOTED the progress made on delivery of the HRA Asset Management Plan during 2024/2025 and updated trajectory for the HRA Business Plan. 2) ENDORSED the HRA Asset Management Plan	Key	17 December 2024

			<p>refresh (2025-2030) and associated capital programme.</p> <p>3) DELEGATED AUTHORITY to the Director for Housing and Communities, in consultation with the Director for Corporate Services and Portfolio Holder for Housing, Leisure and Landlord Services, authority to apply for, accept and implement investment in tenant's homes through the Social Housing Decarbonisation Fund.</p> <p>4) APPROVED, in principle, to convert the Fairmead Community Centre and Douglas Jane Community Room to enable the provision of three additional housing units, subject to financial viability being confirmed, and;</p> <p>5) DELEGATED AUTHORITY to the Director for Housing and Communities, in consultation with</p>	
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			the Director for Corporate Services and Portfolio Holder for Housing, Leisure and Landlord Services, authority to finalise the associated business cases and delivery arrangements to compete the residential conversions.		
7	Tenant and Leaseholder Engagement Annual Report	Doug Stother, Tenancy Services Manager	Cabinet: 1) NOTED the update and progress made, and; 2) ENDORSED the actions planned for the next year.	Non-Key	N/A
8	Housing Allocations Policy Refresh	Rachel Chubb, Strategic Lead Supporting Communities	Cabinet: 1) NOTED the changes made and approve the refreshed Melton Home Search Housing Allocations Policy, and; 2) DELEGATED AUTHORITY to the Director for Housing and Communities, in consultation with the Portfolio Holder for Housing, Leisure and Landlord Services to make	Key	17 December 2024

			minor amendments to ensure the policy remains up to date and in line with best practice.		
9	Property Disposal Report	Lee Byrne, Assistant Director for Regeneration and UKSPF	<p>Cabinet:</p> <ol style="list-style-type: none"> 1) APPROVED the sale of the Council-owned property at 5-7 King Street in line with the details as set out in this report, and; 2) DELEGATED AUTHORITY to the Director for Prosperity and Place, in consultation with the Portfolio Holder for Corporate Finance, Property and Resources and the Director of Corporate Services, to dispose of 5-7 King Street in line with the conditions as set out in this report to reduce the liabilities on the Council as soon as is reasonably possible. 	Key	17 December 2024

Call in

***What is a Key Decision?**

A Key Decision is an [executive decision](#) likely to result in the Council:

- Incurring expenditure of £50,000 or more, or;
- Making savings or generate income of £50,000 or more, and/or
- Has a significant impact on two or more wards in the Borough and on communities living or working in those areas.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

****What happens once a Key Decision has been made?**

When a [Key Decision](#) is made the decision shall be published within two clear working days of being made.

Copies of the notice of decision shall be published;

- In hard copy (upon request) at the main offices of the Council.
- By email which will be provided to all members.
- On the website.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

How can scrutiny members call in a Key Decision?

The call-in request shall be on a completed [call-in request form](#) and include the names and signatures of six members excluding Cabinet Members, the decision making principles it is believed have been breached and also the reasons for this.